



## Position description – Executive Group Member

### TITLE OF POSITION – EXECUTIVE GROUP MEMBER

### PRINCIPAL PURPOSE OF ROLE

To govern Weightlifting New Zealand (WNZ) and to advance and protect the long-term interests of WNZ throughout New Zealand.

To act honestly, in good faith and in the best interests of the organisation and in so doing, to support the organisation in fulfilling its mission and discharging its accountabilities.

### PRIMARY DUTIES

In concert with the rest of the Executive Group, the EG Member will:

- Employ and manage the Executive Officer;
- Set the strategic direction and priorities for the organisation.
- Set policy and management performance expectations.
- Characterise and manage risks; and
- Monitor and evaluate organisational achievements.

Each EG Member shall apply the level of skill and judgment that may reasonably be expected of a person with his or her knowledge and experience. EG Members with special skill and knowledge are expected to apply that skill and knowledge to matters that come before the Executive Group.

### SCOPE OF POSITION

The EG Member is a fully accountable member of the WNZ Executive Group.

### APPOINTMENT, TENURE & REMUNERATION

The EG Member is appointed for a period of 3 years with the option to stand for further term/s.

This is a volunteer position.

### TIME COMMITMENT

An estimated commitment of 10 hours a week plus attendance at least 2 weekends a year for strategic planning.

Other weekend commitments when required.

### CONFLICT OF INTEREST

The EG Member should be free of significant conflicts of interest and declare any matters that may impact on performance as a EG Member.

### PERSONAL ABILITIES & SKILLS

The EG Member should ideally have the following abilities:

**General:**

- To see the big picture and the implications and impact on issues in the broader sense;
- Strong governance acumen and ability to add value to a growth journey of Weightlifting NZ.
- Proven ability as a Trustee or Director.
- To make sensible, astute recommendations and business decisions;
- To interpret both factual and conceptual information and make sound judgements based on that information;
- To contribute to the creation and not merely the preservation of stakeholder value; and to be able to distinguish between the separate but complementary roles of governance and management.

**Strategic:**

- To understand the position of the organisation in its markets and its relationship to key stakeholders;
- To ensure that strategies and business plans are adopted that will deliver the organisation's vision and mission; and
- To look beyond the short-term and ensure that the Executive Group adopts a longer-term, stewardship approach.

**Weightlifting / Sport Specific:**

- Knowledge of and/or experience in the sport of Weightlifting
- Good understanding and well respected within the NZ sporting system.
- Relationships with Sport NZ, HPSNZ, NZOC and the RST Network.
- Good knowledge and understanding of the International Weightlifting Federation and Oceania Weightlifting Federation.

**Analytical:**

- To interpret financial statements and statistical information and the significance and meaning of appropriate performance indicators;
- To question and probe information, assumptions and assertions in a quest for improved understanding and better decision-making; and
- To remain objective and measured under pressure.

**Social:**

- To participate actively and harmoniously, respecting and valuing the contributions of others and contributing to effective teamwork;
- To articulate a point of view in a coherent and persuasive manner without dominating the board's proceedings; and
- The strength of character to maintain an independent point of view when others disagree.
- Strength of character: personal qualities of integrity, resilience, courage and discipline.

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